Online IT Courses
Microsoft Project

Who is it suitable for?

This course is essential for anyone who regularly works on projects and wants a formalised management system to document each stage of their projects.Office Managers,Administrative Assistants, Team Leaders, and Project Managers will all benefit from learning how to use this project management tool.

Objectives of the Course?

The course is designed to introduce you to the key features of Microsoft Project so you can be confident in setting up, running, and managing a project using this powerful tool.

What will I Learn?

With our Microsoft Project course, we'll help you learn the key features, tips, and tricks of this robust project management application, which can help you set up, plan, implement and manage any project you're working on. The course will take you from the creation of a project and assigning and managing tasks to tracking costs, monitoring progress, and more

What is the course duration?

30 hours

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